

# Minutes of the Trustees Meeting 30/09/2018

## Present

Tim Read (TR) – Chair  
Eddie Hartley (EH) – Treasurer  
Gillian Leonard-Schroder (GLS) – Secretary  
Andy Johnson (AJ)  
Matthew Huish (MH) – National Director  
Huey Fisher (HF) Prospective Trustee

Apologies were sent by Joanna Hartle (JH) due to injury

### 1. Prayer/Words of Inspiration (MH)

### 2. CIG Assembly (MH)

Attended by Franklin and Cecilia Fortune, David Earle, Mitty Thoma, Tina Coombs, Joshua McGuigan and Nancy Jubb

This time, the Blessed Couples are more central.

The main discussion was about Tribal Messiahship.

### 3. Declaration of Interests

Nobody had any interests to declare.

### 4. Ratify the last minutes?

**TR:** The minutes were supposed to be typed by Shona, but she broke a finger. JH will type them up and send them out to everyone.

### 5. Set up a fortnightly zoom call (JH)

**EH:** We don't need this unless there is a really pressing point to discuss.

### 6. Update re: Safeguarding (JH)

JH was not present at the meeting, so this point was postponed until the next meeting.

**Action Point:** TR will contact her to find out if there is anything to discuss.

## **7. Update re: Cleeve House (EH/AJ)**

**EH:** Miriam has been allowed to use Cleeve House since 2017. However, her business plan has a very high break-even point and she has not succeeded in getting anywhere near her break-even point. We haven't been able to get a lease signed.

It might be better if Miriam were just employed as a manager (if Miriam can produce a viable business plan). However, we have not had a reply from her to this suggestion.

**Action Point:** the FC to ask Miriam for her thoughts on this idea.

We will ask Terry Lindon-Fermor to have a look at CH for £150 a day and see how much we need to spend on renovating it.

From the survey that Simon Rosselli had done, we need to sort out the electrics.

**EH:** We need to look at the future of Cleeve House again.

## **8. Update from the working group to find a business manager (AJ)**

**AJ:** Chris Jones from the FC sent out an advertisement for a business manager.

It should also be sent out to Peter Staudinger to send to other European countries.

## **9. Update from LH working group (AJ/MH)**

**AJ:** we haven't started yet. We need a date to get together. Simon Rosselli is chairing it. Now that Clive has finished the LH accounts, he can spend some time on this.

**Action Point:** MH to set up doodle poll. William Haines and Terry Sweeney wrote their comments in emails.

The trustees will hear the views of the FC and NC combined.

## **10. Farm report re: Hannick proposal (AJ)**

**AJ:** We want to keep the woodland adjacent to the Won Jon (cemetery).

Hannick met with the local Council they are worried about the outlook if properties are built in certain areas. However, we have found areas which are not overlooked.

They would pay a certain amount of money up front - £25,000 up front for a 7-year option agreement and another £30,000 for a further 8-year extension.

They would also consider giving us houses instead of money.

We need to keep some of the agricultural land in case we want to farm it.

**Action Point:** AJ to ask about leasehold as opposed to selling. We are getting a very low rent from the wheat farmer and we can get a lot more for solar panels.

**Action Point:** As soon as AJ knows anything, he will let us know.

### **11. Update re corporate charity status for FFWPU (TR)**

**TR:** We need to review our own articles.

Daniel Pollit is trained in law. He can help with this. We should also speak to Mark Brann to try and coordinate with the rest of Europe.

**Action Point:** TR to meet with Mark Brann to discuss matching our proposal with what is happening elsewhere.

We want to change from being a Trust to being a company limited by guarantee is that it is the wrong vehicle for 2018. It is not designed for employing many people or for making business agreements. We need some input from Mark Brann and his legal team. It is not a complicated process.

**EH:** Some of what will cost money is the transfer of the properties. We need to find out roughly how much this will cost before TR meets with Mark Brann.

### **12. Incorporation of the trustees (TR)**

**TR:** Instead of individuals having to sign documents, the trustees should sign as a whole.

All the trustees will have to sign to allow one representative to sign.

**Action Point:** TR to ask for a quote from a solicitor.

### **13. AGF issues (TR)**

**TR:** The online registration was successful. The trustees recommend that the money should go to the AGF, but MH should decide.

**GLS:** The bus company which was picking members up from LG went to the wrong address in spite of having been given the address by Selina. Also, some people caught the bus on the way back who had not booked it or paid. Peter Schroder took their email addresses and gave them to Tom to follow up.

MH: Next year maybe we won't have a bus from LG. Each region could provide transport.

TR: The marquee was put up by volunteers. We need to have it checked for safety.

**Action Point:** Tom to contact marquee companies to find out how they do this.

#### **14. Hideo Suda and Susan Crossthwaite Golden Goodbye (MH)**

**MH:** Hideo Suda's health is deteriorating. We have sent out an advertisement for a new gardener. Hideo has done a fantastic job with the garden at LH.

Susan Crossthwaite is back on contract for 5 months until the end of December.

We would like to give them a Golden Goodbye.

**Action Point:** MH to ask Sylvia Sweeney to look into the ACAS rules and let us know what would be appropriate.

**MH:** Also Ruth Johnson will be retiring as HARP leader.

Action Point: MH to get a gift of appreciation for Ruth

#### **15. Treasurer's Report (audit progress, figures) (EH)**

**EH:** We have successfully fulfilled the audit.

EH has made a plan for the training of our prospective new trustee Huey Fisher.

We need to discuss regional bank accounts.

**Action Point:** EH to meet with HF.

#### **16. NCVO/BWB Trustee Conference 2018: Good Governance, Great Organisations**

**AJ** will attend this meeting to represent everyone. Costs will be paid.

#### **17. Related party forms**

All filled in

#### **18. AOB**

**EH:** We are not regularly receiving the NC and FC minutes.

**Action Point:** TR to follow this up.

**EH:** We are losing money because there are rats in the basement now.

We need to [REDACTED] get a lettings company to let out LG.

Our HR team [REDACTED] must be encouraged to issue improvement notices as required).

## **19. Next Meeting**

18<sup>th</sup> November 2018