

**2022 SunHak UP Graduate
University**

**10th Class Cadet
Admission
Handbook**

[International]



선학UP대학원대학교

1 Recruitment

Program	Department (Degree)	Recruiting number	Note
Masters	Th. M / M. Div.	40	Above level 3 in TOPIK
	M. A. in Peace NGO		
Language school (pre-cadet course)	Korean Language	20	

2 Admission qualifications

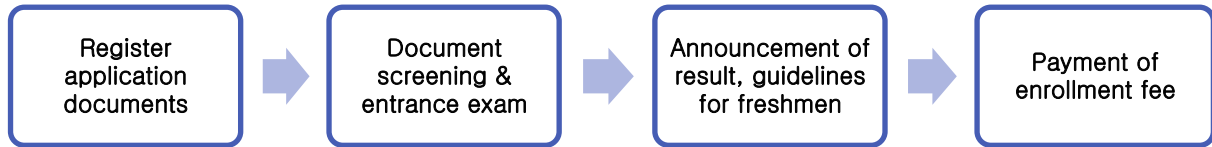
- 1) Member of Heavenly Parent's Holy Community with a model life of faith, good physical health, a clear understanding of the providence and a minimum of three years of training in life of faith
- 2) Graduation from a 4-year university, or having earned a degree of equal or higher status
- 3) Those with leadership traits and will to pursue the public life
- 4) Those with neat personal demeanor, without physical or mental handicaps which would hinder the pursuit of the course

※ Those applying for the graduate school course must be certified in TOPIK 3 or above.

3 Benefits upon enrollment

- 1) Ceremony of appointment directed by True Parents as Cheon Il Guk Special Youth Envoy upon participation in all required programs
- 2) True Parents' special scholarship (tuition, dormitory fee, basic educational fees) provided upon agreement to fulfill the 2-year master's course and 1-year internship
- 3) Differentiated education in faith, spirituality, truth, administration of general affairs, liberal arts and language (Korean, English)
- 4) Participation in seasonal overseas programs (holy ground pilgrimage, witnessing and cultural experience during summer and winter vacation period)

4 Application Guideline



1) Registration of application documents

1 **Registration period:** Sep. 1(Tue) 9AM ~ Oct. 15(Fri) 5PM, 2021

2 **Download form:** www.sunhakup.ac.kr

Homepage>Admission&Aids>Cadet Course Application Guideline>Application form

Graduate school course: apply_gs@sunhakup.ac.kr (+82-31-589-1555)

Language school course: tli@sunhakup.ac.kr (+82-31-589-1572, 1573)

3 Documents to be submitted

Documents	Document Instructions	Graduate school applicant	Language school applicant
Checking List /submitting documents	<input type="checkbox"/> School form	O	O
Application form	<input type="checkbox"/> School form* English	O	O
Self-introduction	<input type="checkbox"/> School form* English	O	O
Study plan	<input type="checkbox"/> School form* English	O	O
Letter of recommendation	<input type="checkbox"/> 5-1: A recommendation letter from either your affiliated Church leader, your Youth (Seonghwa) department leader, or your Carp House leader* English <input type="checkbox"/> 5-2: A recommendation letter from your regional leader (continental Director, ...)	O	O
Signed consent form	<input type="checkbox"/> School form, (Fill out only the part marked with red)	O	O

ID photo	<input type="checkbox"/> ID photo (3X4cm; passport size, with white background.)	O	O
Copy of Passport ID Page	<input type="checkbox"/> Copy of ID page only *The name and registration number on your admission application form must be the same as shown in your passport	O	O
Family Relation Certificate	<input type="checkbox"/> School form * English	O	O
University graduation certificate * English	<input type="checkbox"/> Certification of a 4-year Bachelor's degree. If you have submitted certification of expectant graduation, you must submit a proper graduation certificate before the start of the semester. <input type="checkbox"/> In the case of degrees from foreign colleges, they must be notarized by the consul or Apostille. Those who have graduated from a Chinese college must submit proof of the acquired degree. <input type="checkbox"/> If you have graduated from a non-Korean college, you must translate your transcript into English and it must be notarized by the consul or Apostille .	O	O
University transcript * English	<input type="checkbox"/> An official transcript which clearly shows percentage points and total grade points earned. <input type="checkbox"/> If you have received a grade report with only grade point averages, you must ask your school to issue a grade report showing percentage grades. <input type="checkbox"/> If you have transferred colleges, you must provide grade reports from all schools attended. <input type="checkbox"/> If you have graduated from a foreign college, you must translate your transcript into English and it must be notarized by the consul or Apostille .	O	O
TOPIK score certificate	<input type="checkbox"/> TOPIK level 3 or higher and the score must have been issued within the past two years. (In case of TOPIK level 3, students must earn TOPIK level 4 until graduation from the graduate school)	O	X

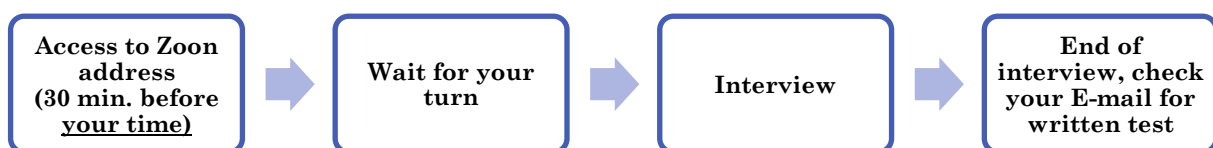
Medical report * English	<input type="checkbox"/> Medical report including 1) Blood test(HBs: hepatitis B) 2) Chest X-ray test 3) Urine test (pH, protein, glucose, hematuria)	O	O
Cadet report	<input type="checkbox"/> Personal candidate report* English	O	O

Important notice

- 1 All documents are to be sent as Word or PDF files.
- 2 All submitted documents must be in Korean or English.
 ※Documents of other language must be translated to one of the languages above.
- 3 Please make sure you keep all original documents as they are needed upon enrollment.
- 4 Any false information discovered on the submitted papers will cause cancellation of enrollment.
- 5 The responsibility of any disadvantage caused by application after the deadline must be taken by the applicant. Original documents will not be returned after submission.

2) Entrance exam

- 1 **Period:** Scheduled Oct. 28(Thu), 2021
- 2 **Method:** Online Zoom interview
- 3 **Participants:** International applicants residing abroad
- 4 **Exam categories:** Interview, Divine Principle test, English test
- 5 **Please prepare below prior to the interview**
 - Install Zoom
 - Test internet connection, screen brightness, computer camera, microphone and speaker functions
 - Check Zoom Address (send you our Zoom Address before the interview)
 - Neat attire
- 6 **Process for interview and written tests**



- Please login 30 minutes prior to your Zoom interview hour
- Wait for the contact (The staff will send a message beforehand)
- Start interview (Korean-English, English-Korean translation provided)

※Available translation: English, Korean, Japanese

- Right after the interview, please check your E-mail for the written test (Divine principle test, English test) in WORD files. Fill out both of them within 2 hours and send the files back.

※If there is any technical problem receiving or sending the files, please take contact with the staff as soon as possible in order to avoid disqualification.

3) Exam result

- 1 **Announcement of result: November 12th(Fri), 2021**
- 2 **Those accepted to the graduate school course must send all original documents by EMS to the school address.**
- 3 **Those accepted to the language school must bring all original documents with them upon entering Korea.**
- 4 **Visa issuance for foreign students**

Documents necessary for visa application will be sent to all accepted foreign students by post mail. Make sure to check other necessary documentations you need in order to apply for visa at the Korean Embassy in your country. Those entering graduate school must apply for D2-visa, and those entering language school must apply for D4-visa. All must receive visa and enter Korea prior to the 7-day workshop for freshmen.

※It might take 2~3 weeks to 1~2 months from the date of application before the visa is issued.

※Once the visa is obtained and the plane ticket is purchased, please inform the Global HR Department by E-mail.

5 Notice for accepted candidates

Notice for foreign students entering Korea during the COVID-19 spreading

All UPA freshmen entering Korea from abroad this year are eligible to have basic expenses covered by school during a possible mandatory quarantine upon arrival (i.e. COVID-19 test, meals and accommodation).

1) **Graduate school course**

Those accepted to the graduate school course must send all original documents by post to the school, transfer the enrollment fee to the bank information below, and send the receipt of payment within deadline.

Deadline: November 30(Tue), 2021

- 1 To be sent: All original documents submitted online at the time of application (check school address below)**

Address

SunHak Universal Peace Graduate University, 324-211, Misari-ro, Seorak-myeon, Gapyeong-gun, Gyeonggi-do, 12461 Rep.of Korea

Inquiry: +82-31-589-1555 (apply_gs@sunhakup.ac.kr)

- 2 Enrollment fee: 50,000Won**

***Domestic transfer: WOORI BANK 1005-901-835911**

(Account holder : SUNHAK UP DAEHAKWON DAEHAKKYO)

***International transfer (from abroad)**

BANK NAME	KOREA POST OFFICE
SWIFT CODE	SHBKKRSEKPO
NATION	SOUTH KOREA
ACCOUNT NAME	SUNHAK UP DAEHAKWONDAEHAKKYO
ACCOUNT NUMBER	101956-01-001525
ADDRESS	324-211, MISARIRO, SEORAK-MYEON, GAPYEONG-KUN, GYEONGGI-DO, 12461, SOUTH KOREA
TEL	+82-31-589-1500

- 3 Submission of payment receipt :** apply_gs@sunhakup.ac.kr (+82-31-589-1555)

The wire transfer must be done with the applicant's name, and it should show on the receipt or the documentation confirming the completed payment.

*Internet page or cellphone screen-shot is also acceptable.

※ Please be extra careful upon sending important documents internationally. Please

make sure to send the documents within the submission period, and use the EMS with location tracking service in case the mail gets lost. Also, please check the approximate arrival date, as most of the international mailings are currently under significant delay due to the influence of COVID-19 spreading.

2) Language school course

Those accepted to the language school course must bring all original documents with them at the time of entering Korea, and submit the enrollment fee directly to the language school office upon arrival to school.

Enrollment fee: 50,000won (Cash only)

1 **Inquiry:** +82-31-589-1573 (tli@sunhakup.ac.kr)

***Domestic transfer: POST OFFICE 101956-05-000191**

(Account holder : SunHak Universal Peace Graduate University)

3) **Receiving guidelines for freshmen**

Date: November 30(Tue.), 2021 ****Individual contact from Global HR Department(UPA office).**

6 **Workshop schedule & important notes for freshmen**

1) **UPA cadet 7-day Freshmen Workshop**

- 1 **Date :** Scheduled February 22(Tue.)~28(Mon.), 2021
- 2 **Place :** SunHak Universal Peace Graduate University
- 3 **Participants :** All accepted 10th class cadets
- 4 **Preparations :** Ref. guidelines for freshmen

2) **Important notes upon entering the UP cadet course**

- 1 SunHak Universal Peace Graduate University cadet course is an educational program for those who wish to pursue the public life and become leaders of the Unification movement, and consists of a 3-year course (Master in ministry for 2 years and 1 year internship). If starting from the language school course it becomes 4 years in total.
- 2 Following the guideline of the Ministry of Justice in Korea, it is required by law for foreigners to be certified in TOPIK level 3 or above in order to enter graduate school. We

offer 1 year course of Korean study at language school for those who needs to fulfill this requirement.

- 3 There are special activities including witnessing, fundraising, and voluntary work in Korea and abroad during the summer and winter.
- 4 UPA cadets cannot take part in any form of matching or Blessing process while attending the cadet program. Those already blessed with a spouse should make sure to gain permission and sufficient understanding of their respective spouses before applying for the program.
- 5 Each candidate should prepare a minimum personal allowance of \$1,000 which will be needed to cover personal expenses while staying at school besides the special scholarship provided by the school (tuition, dormitory, educational fees).
- 6 Please prepare a personal laptop for studying. It is strongly recommended that language school students have electronic dictionary prior to entering the school.
- 7 Enrollment will be cancelled if the candidate is unable to enter Korea prior to the 7-day workshop for freshmen, or if any other reason for disqualification (physical, psychological difficulties or problems with faith issues) is discovered during the workshop.
- 8 Any enrolled candidate who is unable to complete the program due to poor evaluation caused by inappropriate behavior or unfulfilled academic requirement (i.e. TOPIK level 3) will be dismissed from the cadet program and must refund all scholarship. The same applies to those who drop out of the program in the middle.
- 9 Accepted candidates from China and Cuba need to obtain additional documents for visa issuance from the Korean Embassy in their home countries.

7 Inquiry

1) Admission guide

▶ Global HR Department (UPA office)

Tel : +82-31-589-1585

E-mail : sunhak-up@daum.net

2) Registration of application, visa procedures

▶ Graduate school administration office

Tel : +82-31-589-1585

E-mail : sunhak-up@daum.net

▶ Language school administration office

Tel : +82-31-589-1572, 1573

E-mail : tli@sunhakup.ac.kr