

## Job Description

Job Title	Pastor
Community	Merged North of Thames communities: includes communities in north, west, east and central London as well as East Anglia (from Ealing to Romford, Berkshire to Norfolk and many areas in between)
Reports to	UK Director
Work Schedule	35 hours per week  Due to the nature of this position, the post holder must have a flexible approach to working hours and weekend & bank holiday duties
Location	To be established, initially working from home
Annual Salary	£36,000 (inc £6,000 London Weighting)
Estimated Start Date	March 2022 pending finding the right candidate

*The position is for a four-year fixed term contract, pending a review after an initial 3-month probationary period.*

### Position Summary

FFWPU is looking for an energetic, enthusiastic, organised and confident couple or individual to provide dynamic compassionate spiritual leadership and vision to our Heavenly Parent's Holy Community (HPHC) for London north of the Thames and the surrounding counties.

The postholder will build upon the existing FFWPU vision, discern and fulfil God's purposes for the very diverse, multi-lingual and multicultural international communities that make up the HPHC in this part of England. They will provide pastoral oversight for HPHC families and members, supporting their spiritual growth and wellbeing. They will participate in the Council of Communities and develop relationships with community and faith-based organisations, local FFWPU committees and the national UK Director.

They will uphold the traditions and values of FFWPU, which are rooted in the teachings and example of the True Parents, Sun Myung Moon and Hak Ja Han.

### Responsibilities and Duties

#### **Leadership and vision**

- Encourage and support local projects that fulfil the mission of FFWPU to inspire faith in God, love in families and peace and prosperity in society
- Actively engage in local interfaith work and other faith groups
- Raise the profile of FFWPU in the public media
- Strengthen existing activities and inspire volunteers to initiate new ones
- Stimulate fundraising activities and donations for FFWPU work by raising awareness of the results of existing projects

#### **Guide members to fulfil the three duties of faith**

- prayer, worship and Hoon Dok Hae study
- evangelising outreach / growth of HPHC
- tithing

### **Provide Pastoral Care**

- Phone/zoom ministry
- Home visits
- Small prayer/study groups

### **Sunday Services and Attendance**

- Work with local Sunday service teams
- Give sermons and talks
- Encourage fellowship
- Facilitate provisions for spiritual education through Sunday schools, HARP and Youth Ministry activities
- Lead Unification Holy Days and other traditions and ceremonies

### **Administrative matters**

- Communicate activities and developments through social media and reports
- Maintain and develop FFWPU membership database

### **Support for pastors**

- Pastors Association: a monthly, two-hour educational meeting with pastors from the EUME Region
- Regular meetings with other pastors within the UK

### **Job Dimensions**

The post holder has direct line management responsibility for FFWPU UK employees and volunteers in the local community. They have budgetary responsibility for the combined community fund together with the Merged FFWPU Communities management team. They also have responsibility to lead and manage volunteers within the community and to make sure that all legal requirements, e.g. data protection, safeguarding, will be met.

### **Other duties**

From time to time, the UK Director may ask them to undertake other reasonable duties, which are commensurate with the position of pastor, to help manage the efficient and timely operation of FFWPU UK.

### Essential Qualifications, Experience and Skills

- Legally eligible to work in UK
- Experience in FFWPU activities and workshops
- Good interpersonal, management, presentation, leadership and public speaking skills
- Graduate level education and a commitment to further relevant studies
- Experience in delivering the teachings of the Divine Principle
- A good working computer knowledge including familiarity with online meeting platforms and social media

### Personal Attributes

- This role is subject to an Occupational Requirement (OR) that the successful applicant is a practising FFWPU member who is committed to the values, beliefs and behaviours set out in the teachings of Sun Myung Moon and Hak Ja Han

- Have a solid foundation of faith and wholehearted love for God rooted in a life of devotion and prayer
- Self-motivated, energetic, enthusiastic, organised and confident couple (or individual) to provide dynamic compassionate leadership
- Have a broad mind and heart and relating with the full spectrum of people that may be embraced by HPHC, both within and beyond FFWPU
- Care for others
- Ability to work collaboratively with colleagues across functional and geographical boundaries, with flexibility and a 'can do' approach to teamwork
- Ideally an excellent and experienced communicator, able to network, negotiate, persuade and motivate others

### Physical Demands, Work Environment and Travel Requirement

The physical demands and work environment characteristics described here are representative of those that must be met to successfully perform the essential functions of this job.

**Physical Demands:** While performing duties of this job, employee is required to stand; walk; sit; use hands to fingers, handle or feel or control objects; reach with hands or arms; and talk and hear.

**Work Environment:** The noise level in the work environment is usually moderate.

**Travel Requirement:** This post requires regular UK and occasional international travel, which may involve some overnight stays.

### Risk Management

All staff have a responsibility to manage risk within their sphere of responsibility. It is a statutory duty to take reasonable care of their own safety and the safety of others who may be affected by acts or omissions.

As an employee of FFWPU UK, you are required to be risk aware, readily able to identify risks faced by you and by FFWPU UK in the course of your day-to-day employment. Where a new risk is identified, it is to be reported to your Line Manager.

### **To apply**

Applications are currently being accepted and reviewed. Applicants may be asked to come to one of the existing communities for an interview and possibly to give a sermon.

An application form is available on request, requiring the relevant personal details of a CV and contact information about referees.

**Apply to:** Sylvia Lau [hr@ffwpu.org.uk](mailto:hr@ffwpu.org.uk)